

**Board of Supervisors
Regular Meeting**

**November 4, 2024 6:30 PM
East Penn Township Community Center**

The East Penn Township Board of Supervisors conducted their November 4, 2024 regular meeting at the East Penn Township Community Center. Chairman John M. Strockoz called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Roll Call:

Supervisors Present	Chairman John M. Strockoz Vice Chairman Gary Kuehner Dennis L. Pearson William G. Schwab Keith House
Supervisors Absent	None
Other Township Officials Present	Township Manager/Secretary/Treasurer Jillyan A. Sterling Assistant Secretary Victoria Johnson Roadmaster Brandon Bradford Michael Muffley, PE

ANNOUNCE TO PUBLIC:

General Election Day is tomorrow. Both the North & South Districts vote at the Community Center.

The Township Office and Road Department will be closed on November 28th and 29th in observance of the Thanksgiving Holiday.

The 2025 preliminary budget has been adopted and is available for inspection in the Township Office during normal business hours.

COURTESY of the FLOOR:

Sessa Lenhardt: 66 Sandy Lane- “Need to leave asap & Park merger” – Ms. Lenhardt will be returning the printer Rec. purchased to the office and stated she will not be handling the rentals in 2025, she does not want to resign but for personal and health reason she needs to step back from the Committee.

Kim Brougher: 278 West Sunset Rd.- “Why was the hard curve before the Turnpike not trimmed. In particular Pine Trees on the right”- The Roadmaster will inspect, there might be wires in the trees.

Jenni Peiffer: 302 W Sunset Rd.- “Brush Trimming Mess”- Roadmaster will look into it.

Steve Fatzinger: 307 W. Sunset Rd.- “Tree trimming issues”- Mr. Fatzinger deferred his comments to his wife, Diane to address.

Diane Fatzinger: 307 W. Sunset Rd.- “Tree Trimming”- The Roadmaster stated that the trees were trimmed higher due to the new equipment having the ability to reach higher.

Kathy Henderson: 592 Germans Rd.- “Tax Collector Update”- Mrs. Henderson was present to inform the Board and public that 90% of the taxes for 2024 have been collected. She attended a certification course and is working on having a website to allow credit card payments for taxes next year. She also reminded the public she cannot accept checks after December 15th.

APPROVALS:

1	Minutes-	<i>Motion by Gary Kuehner, seconded by Dennis L. Pearson, to approve the minutes of the October 28, 2024 Regular and Budget Meeting as presented. AIF. Motion Carried.</i>
2	Treasurer’s Report-	<i>Motion by William G. Schwab, seconded by Gary Kuehner, to approve the Treasurer’s Report for October 1st through October 31, 2024 as presented. AIF. Motion Carried.</i>
3	Invoices for Payment-	<i>Motion by Dennis L. Pearson seconded by Gary Kuehner, to approve the transfers and invoices for payment as presented. AIF. Motion Carried.</i>

ROADS:

4	Road Report-	<p>Roadmaster Bradford read the October Road Report as follows:</p> <ul style="list-style-type: none"> -Shoulder mowing is finished for the year. -Boom mowing for the entire township is finished for the year. The roadcrew was able to hit every blacktopped road this year. -Fixed/replaced and painted all delineators throughout the township. -There were 2 callouts for the month. One for a missing stop sign, one to refill and check on the sewer generator while the pump station was having issues. -Re-shaped and mowed our fill area at Riverview. -Dug out and flushed 5 pipes and boxes. -Repaired and replaced missing or damaged signs throughout the township. -Installed burn ban signs. -Normal maintenance and breakdown throughout the month. -Truck 22 is back in service.
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SUBDIVISIONS, LAND DEVELOPMENT, STORMWATER MANAGEMENT:

None

UNFINISHED BUSINESS:

5	Updates on civil	
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	complaints: Berger Creek Rd. –	The Solicitor was authorized to send the Swartz’s the invoices as requested for work performed.
6	GRANTS- LSA Monroe County (Recreation)- DCNR Land Acquisition Grant (2nd Submittal)-	
7	Sewer: Budget- Infiltration Issues-	Engineer Micheal Muffley is present to discuss a generator service contract with Penn Power and sewer user rates. The generator at the pump station needs more maintenance than the Township employees can perform. Craig LaBarre from Portland Contractors should be submitting estimates from Penn Power. Sewer User rates have not been adjusted since 2009 and in order to keep up with the current consumer index price rise of 44% since that time the quarterly user rates may have to increase from \$215.00 per quarter anywhere from \$240 to \$260+ per quarter. (\$25-\$45 difference). This will have to be decided at the December Board meeting. No update
8	Ordinance# 2024-03	<i>Having considered any comments made during the public Hearing held on October 7, 2024, motion made by John M. Strockoz, seconded by Gary Kuehner to adopt Ordinance 2024-03 establishing supplemental regulations for prohibition of recreational vehicles on properties for which a principal use or structure does not exist. AIF. Motion Carried.</i>

NEW BUSINESS:

9	Motion to Advertise-	Tabled- Motion made by _____, seconded by _____ to authorize the Township Manager to advertise the public notice once received by the Township Solicitor to provide for the creation of a consolidated Township Parks and Recreation Committee, abolishing the previously separate Township Parks Committee and Township Recreation Board and repealing prior Township Ordinances. To be effective January 1, 2025 Vote: <input type="checkbox"/> Strockoz <input type="checkbox"/> Schwab <input type="checkbox"/> Kuehner <input type="checkbox"/> House <input type="checkbox"/> Pearson
10	2025 Meeting Dates-	<i>Motion by Gary Kuehner, seconded by Keith House to advertise the 2025 meeting dates for Township Boards and Commissions pending receipt of verifying info from the various Board and Commission secretaries. Public Notice to include that the 2025 reorganization meeting for the Board of Supervisors is to be held on January 6, 2025</i>

		<i>and the 2025 reorganization meeting of the Elected / Appointed Auditors will be January 7, 2025. AIF. Motion Carried.</i>
11	2024 Audit & Financial Statements-	<i>Motion by William G. Schwab, seconded by Dennis L. Pearson, to authorize the Secretary to advertise that the Township intends to appoint an independent certified accounting firm to replace the elected auditors pursuant to Section 917 of the Second-Class Township Code for the purpose of conducting the 2024 annual audit and prepare the financial statements forwarding same to DCED. AIF. Motion Carried.</i>
12	2025 Tax Millage Rate-Resolution 2024-12	<i>Motion made by William G. Schwab, seconded by Dennis L. Pearson, to adopt Resolution #2024-12 setting the Real Estate Tax Levy for East Penn Township at 8.135 mills for 2025. AIF. Motion Carried.</i>
13	Poll of the Board-Citation for Burning Agenda Amendment-	<i>Motion made by William G. Schwab, seconded by Gary Kuehner to ratify the poll of the Board taken on 10/28/24 to authorize the Township Zoning Officer to file a citation with the Magistrate to the residents of 1823 Mahoning Mtn. Rd. for burning during a burn ban. AIF. Motion Carried.</i> <i>Motion made by Gary Kuehner, seconded by John M. Stroczko to amend the agenda to add the motion for the citation fine proceeds. House abstained. AIF Motion Carried.</i> <i>Motion made by Gary Kuehner, seconded by Dennis L. Pearson to donate whatever proceeds from the Burn Ban Fire citation to the East Penn Township Volunteer Fire Co. House abstained. AIF. Motion Carried.</i>
14	Quality of Life Ordinance Review-page 1-3	<i>Motion made by Keith House, seconded by Gary Kuehner to approve the 1st 3 pages of the Quality-of-Life Ordinance as submitted and reviewed. AIF. Motion Carried.</i>

PARKS AND RECREATION:

15	Park Matters-	The Board and public was informed that the Parks Commission hired a Park Ranger pending receipt of application.
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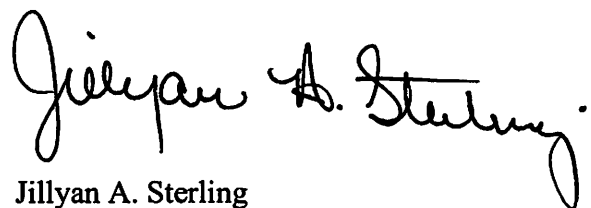
Seo Ian Farrel was present to inform the Supervisors of his intent to address a letter received from DEP regarding a complaint on McCool Lane.

Reports, Communication, Minutes:

√- Park Commission no mtg- Planning Commission √- Recreation Board √- Zoning/Building √-SEO

Adjournment: Being nothing further before the Board, *motion by Gary Kuehner, seconded by John M. Stroczko, to adjourn the meeting at 7:10 PM. MOTION CARRIED, Stroczko, Kuehner, Schwab, House and Pearson voting yes.*

Respectfully Submitted,

A handwritten signature in black ink that reads "Jillyan A. Sterling". The signature is written in a cursive, flowing style.

Jillyan A. Sterling
Township Manager/Secretary/Treasurer