

EAST PENN TOWNSHIP BOARD OF SUPERVISORS
Meeting Agenda

January 6, 2025

6:30 PM

RE-ORGANIZATION & REGULAR BUSINESS MEETING

- I. Call to order
- II. Pledge of Allegiance
- III. Roll call
- IV. Announcements to the public
- V. Courtesy of The Floor
- VI. Motions for Re-Organization Matters:
 - a) Temporary Chairman
 - b) Temporary Secretary
 - c) Board Chairman for 2025
 - d) Board Vice-Chairman for 2025
 - e) Meetings
 - f) Office Hours
 - g) Resolution 2025-01 "Salary Schedule"
 - h) Working Supervisor Rate of Pay
 - i) Appointment of Township Manager/Treasurer
 - j) Appointment of Township Secretary/Sewer Billing Clerk
 - k) EIT & LST Collector
 - l) Per Capita Tax
 - m) Treasurer's Bond
 - n) Resolution 2025-03 "Bank Depositories"
 - o) Roadmaster Appointment
 - p) Road Crew
 - q) As-Needed Road Crew Assistance
 - r) Appointment of Community Center Admin.
 - s) Resolution 2025-04 "2025 Mileage Reimb."

- t) PSATS Voting Delegate
- u) Vacancy Board Appointment
- v) Appointment of Township Solicitor
- w) Appointment of Assistant Township Solicitor
- x) Appointment of Planning Commission Secretary
- y) Appointment of LCRC Rep.
- z) Appointment of Township SEO & Alternate SEO
- aa) Appointment of Zoning Officer
- bb) Appointment of Fire Chief & Assistant Fire Chief
- cc) Appointment of Township Engineer
- dd) Appointment of Sanitary Sewer Project Engineer & Township Plumbing Inspector
- ee) Appointment of UCC Inspection Companies
- ff) Appointment of Building Code Official
- gg) Appointment of EMC & Deputy EMC
- hh) Appointment of Stenographer
- ii) Motion to set the Comm. Center & Playground Rates
- jj) Appointment of Open Records Officer
- kk) Appointment of CDL Drug Testing Contacts
- ll) Appointment of Local Tax Collection Committee Delegates
- mm) Appointment of PA 1 Call Reps.
- nn) Appointment of Parks Commission Term
- oo) Appointment of Planning Commission Term
- pp) Appointment of Zoning Hearing Board Term
- qq) Appointment of Recreation Committee Term
- rr) Appointment of COG Rep.
- ss) Motion to Declare Vacancies

REGULAR MEETING

Announcements to the public

Public Hearing #1- Ordinance# 2024-04

Public Hearing #2- Ordinance 1-2025

- VII. Motions for Approval:
- a) December 2, 2023 Regular Meeting
 - b) Treasurer's report for December 1st thru the 31st
 - c) Invoices for payment
- VIII. Roads:
- a) Road Report
 - b) 2025 Road Projects
- IX. Subdivisions, Land Development, Stormwater Management
- a) None
- X. Unfinished Business:
- a.) Updates on Civil Complaints
 - b.) Grant updates - Motion
 - c.) Sewer updates- Tentative Motion Resolution #2025-10
- XI. New Business and Motions:
- a) Resolution 2025-02 "EPT Fire Company"
 - b) Resolution 2024-06 "2025 Fee Schedule"
 - c) 2025 PSATS Educational Conference
 - d) Ag Security Advisory Committee
 - e) Act 205 Pension
 - f) Pension Fund Administrator
 - g) UVO Annual Donation
 - h) Lehighon Memorial Library Annual Donation
 - i) Signatures for Township Funds
 - j) Designation of Key Supervisors
 - k) Waiver of Supervisor Compensation
 - l) 2024 Supervisor Compensation Donation
 - m) Overtime
 - n) Act 44- Township's Disclosure Statement
 - o) Fire Fund
 - p) Temporary Budget Transfers
 - q) Township Equipment Use Rate
 - r) Resolution 2025-05 "Auditor Appointment"
 - s) General Liability, Auto, Umbrella, WC Insurance Renewal

- t) Resolution 2025-07 “Small Quantities of Bituminous Materials”
- u) Motion to Ratify the Poll of the Board taken on 12/06/25- Supervisor Compensation
- v) Motion to adopt Ordinance #2025-01
- w) Previously Tabled- Motion to adopt Amendment to Ordinance #2023-01
- x) LTD/STD/Life and Vision Renewal
- y) Motion to adopt Resolution #2025-09- Disposal of Municipal Records
- z) Tentative Motion- EPT Fire Co. – County Radio Upgrade

XII. Parks & Recreation-

- a) Park Updates

XIII. Committee Minutes, Reports, Correspondence

XIV. Adjournment Motion