

East Penn Township - Minutes
Board of Supervisors
Regular Meeting

August 5, 2024 6:30 PM
East Penn Township Community Center

The East Penn Township Board of Supervisors conducted their August 5, 2024 regular meeting at the East Penn Township Community Center. Chairman John M. Strockoz called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Roll Call:

Supervisors Present	Chairman John M. Strockoz Vice Chairman Gary Kuehner Dennis L. Pearson William G. Schwab Keith House
Supervisors Absent	None
Other Township Officials Present	Township Manager/Secretary/Treasurer Jillyan A. Sterling Roadmaster Brandon Bradford Assistant Secretary Victoria Johnson

ANNOUNCE TO PUBLIC:

Ashfield Playground’s Annual Community Day event on August 17th has been cancelled.

COURTESY of the FLOOR:

None

APPROVALS:

1	Minutes-	<i>Motion by Gary Kuehner, seconded by John M. Strockoz, to approve the minutes of the July 1, 2024 Regular Meeting as amended. AIF. Motion Carried.</i>
2	Treasurer’s Report-	<i>Motion by William G. Schwab, seconded by Gary Kuehner, to approve the Treasurer’s Report for July 1st through July 31, 2024 as presented. AIF. Motion Carried.</i>
3	Invoices for Payment-	<i>Motion by Dennis L. Pearson seconded by Keith House, to approve the transfers and invoices for payment as presented. AIF. Motion Carried.</i> (Schwab abstained from BRC, Pencor Hydraulic and Times News)

ROADS:

4	Road Report-	<p>Roadmaster Bradford relayed the following road report for the month of July:</p> <ul style="list-style-type: none"> -Finished milling and all base work on Church Hill and Municipal Rd. -New employee started on the 8th, he is working out very well. -Telephone polls from the parking lot were taken to the parks to be re-used. -Dusk to dawn lights in front of the post office were repaired. - Milled and repaired holes on our section of Troxell Hill Rd. -Shoulder cutting on the entire length of Picnic Woods, Municipal and Thomas Jefferson Road. -Shoulder mowing throughout the township. -Storm drain cleanups. -Shoulder washout repairs on Bowmans, Holiday and Summer Mountain Road. -New single axel Kenworth was picked up on the 30th. Radio to be installed in 2 weeks by echo. -Installed outlet, microwave, and lowered cabinets at the Social Hall.
	Extended Warranty-	<p>Motion to purchase an extended warranty on the Kenworth has been tabled until September since no figures were received to-date.</p>

SUBDIVISIONS, LAND DEVELOPMENT, STORMWATER MANAGEMENT:

Fogle Subdivision Plans to be signed.

UNFINISHED BUSINESS:

5	Updates on civil complaints:	
	Berger Creek Rd. –	Settlement terms are still being discussed.
6	GRANTS-	No updates
	LSA Monroe County (Recreation)-	
	DCNR Land Acquisition Grant (2nd Submittal)-	
7	Sewer:	
	Budget-	No update
	Infiltration Issues-	No update

NEW BUSINESS:

8	Well Isolation Distance Exemption & Time Waiver-	<p>Tabled at the July meeting to give the owner time to submit an extension request. One has not been received to date.</p> <p>June 5, 2023 the Board of Supervisors made a motion to grant a well isolation distance exemption for a property located at 1197 Germans Rd., due to the existing well being 60-70 feet from septic area, it was proposed that once the new systems were in place they would be over 100 feet from each other. The Board also granted a 1-year waiver to complete the projects and an agreement was signed by the owner of 1197 Germans Rd., the owner although informed that the 1-year waiver was expiring has not applied for or requested an extension and is in violation of the agreement. The Township SEO will need approval from the board to send a notice of violation with subsequent fines to follow if there is no response.</p> <p><i>Motion made by William G. Schwab seconded by Gary Kuehner to authorize the Township SEO to send a Notice of Violation to the owner of 1197 Germans Road for violation of Pa. Code §73.13 and 25 Pa. Code §73.11 (b), system violation and illegal dwelling unit. AIF. Motion Carried.</i></p>
9	Portland Contractors Agreement Renewal-	<p><i>Motion made by Dennis L. Pearson seconded by Keith House to accept and agree to a 3-year term contract with Portland Contractors, Inc. as submitted. AIF. Motion Carried.</i></p>

PARKS AND RECREATION:

10	Park Matters-	None
----	----------------------	------

***Addendum- Security System-** *Motion made by William G. Schwab, seconded by Dennis L. Pearson to add a motion to the agenda to fix the Municipal Building door and purchase a security buzzer system. AIF. Motion Carried.*

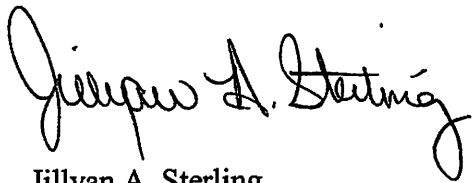
Motion made by Gary Kuehner, seconded by John M. Strockoz to fix the Municipal Building door and purchase a buzzer security system. AIF. Motion Carried.

Reports, Communication, Minutes:

√- Park Commission √- Planning Commission X- Recreation Board √- Zoning/Building X-SEO

Adjournment: Being nothing further before the Board, *motion by Gary Kuehner, seconded by John M. Strockoz, to adjourn the meeting at 6:40 PM. MOTION CARRIED, Strockoz, Kuehner, Schwab, House and Pearson voting yes.*

Respectfully Submitted,



Jillyan A. Sterling
Township Manager/Secretary/Treasurer